



**OUR LADY'S ASSUMPTION**  
SCHOOL

# Health Policy

## Immunisation

The immunisation status of each child will be checked upon entry into Pre-Kindergarten, Kindergarten, Pre-Primary and Primary School.

## Medic Alert

The parent of any child with a serious medical condition requiring urgent medical attention needs to contact the school administration and fill out the necessary documentation. The Leadership Team and class teacher needs to also be notified.

## Medication

As a result of the increased number of children in schools being prescribed medications on a long and short-term basis, the educational, medical and legal authorities are continually up-dating their recommendations on practices and procedures for administration of medication in schools.

In line with the Catholic Education Western Australia Ltd (CEWA Ltd) Office, all decisions regarding the storage and administration of medication will be the responsibility of the Leadership Team.

### 1. Non-Prescriptive Pain Suppressants

Non-prescriptive pain suppressants (Aspirin, Panadol, etc) will **not** be administered by staff without the written permission of the student's parent/guardian. The parent/guardian is responsible for the supply of any medication. It should be noted that aspirin may only be administered to students with a medical practitioner's written instruction because of the possibility of the development of Reye's Syndrome (a potentially fatal disease in childhood). (*Handbook for Catholic Schools – Policy 5-G2*)

### 2. Prescribed Medication

The misuse of prescribed medication can place the user in a serious, and in some instances life-threatening, situation. Bulk quantities of medication will not be left on the school premises and all medication will be removed from the school premises at the end of the year. Parents/guardians must provide written authority for school staff to administer the prescribed medication.





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The authority form must be renewed at the beginning of each year and updated by the parent as required during the year.

- Parents/guardians are responsible for advising the Leadership Team, in writing, of any specific requirements when administering the medication. This should include details from the medical practitioner regarding the circumstances for use;
- School staff will only administer medication in accordance with the medical practitioner's instructions. No medicine can be administered by staff unless taken from the labelled packet or medicine bottle issued by the medical practitioner;
- The Leadership Team must ensure that a student's medical condition and the medication for that condition are brought to the attention of the relevant staff. (*Handbook for Catholic schools – Policy 5-G3*)

### 3. **Storage of Medication**

The prescribed medication will be stored in the school office or in the case of Pre-Primary children, in the Pre-Primary. Access will be restricted to authorised personnel. (*Handbook for Catholic Schools – Policy 5-G3*)

Parents/guardians must ensure sufficient quantities of medication are supplied. All medication sent to the school must be in the labelled packet or medicine bottle issued by the medical practitioner. This must clearly show the:

- name of medication
- student's name
- dosage
- frequency of dosage

4. Students are **not** to carry medication around in their pockets or leave medication in their bags or desks because of the likelihood of other children having access to the medication.

## **Communicable Diseases**

Parents are requested to inform the school if a child has had a communicable/infectious disease and is required to observe the exclusion from school period. Public Health Department recommendations for most common infectious diseases are listed below.





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***Disease***

Chicken Pox  
Conjunctivitis  
Diphtheria

German Measles  
Glandular Fever  
Hand, Foot & Mouth Disease  
Head Lice  
Hepatitis A  
Hepatitis B & C  
Measles  
Mumps  
Ring Worms  
commenced  
Scabies  
Whooping Cough

***Period of Exclusion***

Until scabs are healed  
Until discharge from eyes has ceased  
Until medical certificate of recovery  
***NB Contacts excluded also***  
Until at least 4 days after onset of rash  
Until child is well  
Until all blisters have crusted  
Until treatment has commenced  
Until medical certificate of recovery is received  
Not necessary  
At least 4 days after the onset of the rash  
At least 9 days after onset of symptoms  
Until the day after treatment has  
commenced  
Until mites and eggs are destroyed.  
For 2 weeks from onset of illness or for 5 days  
after starting antibiotic treatment

**Sick Students**

The sick bay is intended for temporary ailments only. Parents will be contacted if the child is unable to continue with school work. Parent's emergency contact details need to be kept current in case their child is sick or injured at school. Please do not send children to school if they are unwell as this results in your child being upset and spreads the illness and infection to other students and teachers.

**School Children Insurance**

All children attending Our Lady's Assumption School are covered by a 365 day, 24 hour, Accident Insurance Scheme (CCI). This cost is included in the annual school fees. Please contact the School Office during school hours for further information.

